

DATE \_\_\_\_\_

(PLEASE FILL IN THIS FORM WITH YOUR OWN HAND-WRITING IN CAPITAL LETTERS).

(SSC) ROLL NO. \_\_\_\_\_ YEAR \_\_\_\_\_ (ANNUAL/SUPPLEMENTARY)  
(INTERMEDIATE) ROLL NO. \_\_\_\_\_ YEAR \_\_\_\_\_ (ANNUAL/SUPPLEMENTARY)

DATE OF BIRTH (In words) \_\_\_\_\_ (in figures) \_\_\_\_\_

CANDIDATE'S NAME AS RECOREDED IN BOARD OFFICE (in English)

[illegible]

FATHER'S NAME (in English)

[illegible]

NAME (in Urdu)	FATHER'S NAME (in Urdu)
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NAME AS CLAIMED BY THE APPLICANT

[illegible][illegible][illegible][illegible][illegible]

BANK CHALLAN NO. \_\_\_\_\_ DATED \_\_\_\_\_ RS. \_\_\_\_\_

SIGNATURE OF THE CANDIDATE (in English)\_\_\_\_\_ (in Urdu)\_\_\_\_\_  
(thumb impression)\_\_\_\_\_

**CERTIFICATE BY HEAD OF INSTITUTION**

I \_\_\_\_\_ hereby attest that the particulars of above candidate are correct according to the record of the institution/record produced before me.

Headmaster/Headmistress/Principal,  
(Stamp)  
NIC No.

**TO BE FILLED IN BY FINANCE BRANCH**

Verified that a fee of Rs. \_\_\_\_\_ (in words) \_\_\_\_\_ has been received vide Bank  
Challan No. \_\_\_\_\_ Dated \_\_\_\_\_ and posted vide B.C. Register No. \_\_\_\_\_ Page \_\_\_\_\_ Serial No. \_\_\_\_\_

### Dealing Clerk

Assistant

**Superintendent**

***PTO***

**INSTRUCTIONS FOR CHANGE IN NAME/SURNAME**

1. The application should be sent duly attested by the Head of the Institution concerned which the applicant has passed the Secondary School Certificate Examination or Intermediate Examination if he has been a regular candidate.
2. By any Head of the Institution recognized by the Board if the applicant has passed the Secondary School Certificate OR Intermediate Examination as a private candidate.
3. No application for change in name shall be entertained unless the applicant has deposited the required fee as detailed below: -

<b><i>Period</i></b>	<b><i>Fee</i></b>
Within (2) Two Years	Rs. <b>1020/-</b>
Within (5) Five Years	Rs. <b>2020/-</b>
Within (10) Ten Years	Rs. <b>3020/-</b>
After (10) Ten Years	Rs. <b>4020/-</b>

4. Fee once paid for change in name is not refundable
5. The application for change in name should accompany the applicant's original certificates of Secondary School Certificate Examination or Intermediate Examination as the case may be, which should be retained in the office if the change in name is allowed and the same be cancelled on issued of duplicate certificate with requisite change. In case the request for change in name is not acceded to the certificates shall be returned to the applicant. In case the original certificate of the applicant is lost, the applicant shall submit affidavit attested by a first class Magistrate & Oath Commissioner to the effect that the applicant has lost his original certificate and that he has passed the examination.
6. Affidavit attested by 1<sup>st</sup> Class Magistrate.