

(PLEASE FILL IN THIS FORM WITH YOUR OWN HAND-WRITING IN CAPITAL LETTERS).

DATE OF BIRTH (in figures)_____ (in words)_____

CANDIDATE'S NAME (in English)

[illegible]

FATHER'S NAME (in English)

[illegible]

REGISTRATION NO. (if any)

[illegible]

ADDRESS

[illegible]

INSTITUTION
(SSC) FROM
WHICH
PASSED

[illegible]

NAME OF DISTRICT (in case of private)

[illegible]NAME OF PRIMARY OR FIRST SCHOOL WHERE JOINED IN CLASS 1ST

DATE & YEAR																			
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STAGE AT WHICH THE MISTAKE TOOK PLACE

STAGE AT WHICH THE MISTAKE TOOK PLACE

REASON OF MISTAKE

PERSON OF INTEREST

DOCUMENTS ATTACHED IN SUPPORT OF CLAIM

DOCUMENT ATTACHED IN SUPPORT OF: CE 1001		

BANK CHALLAN NO. _____ DATED _____ RS. _____

SIGNATURE OF THE CANDIDATE (in English)_____ (in Urdu)_____
(thumb impression)_____

CERTIFICATE BY HEAD OF INSTITUTION

I (name of Head of Institution) _____ hereby attest that the particulars of above candidate are correct according to the record of the institution/record produced before me.

Headmaster/Headmistress/Principal,
(Stamp)

NIC No.

TO BE FILLED IN BY FINANCE BRANCH

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Verified that a fee of Rs. _____ (in words) _____ has been received vide Bank
 Challan No. _____
 Dated _____ vide B.C. Register No. _____ Page _____ Serial No. _____.

Dealing Clerk

Assistant

Superintendent

INSTRUCTIONS FOR CORRECTION IN DATE OF BIRTH

The date of birth of a candidate who has either applied for appearing in the Secondary School Certificate Examination or has already passed the Examination may be corrected provided that:

1. The application is received entertained as per schedule given as under:-

<i>Period</i>	<i>Fee</i>
Within (2) Two Years	Rs. 1020/-
Within (5) Five Years	Rs. 2020/-

2. The Board is satisfied after enquiry and inspection of School records pertaining to the first admission of a particular candidate in a recognized School that the mistake was due to clerical error in transferring the entry of date of birth from one record, register or document to another record, register or document.

OR

If the entry of date of birth on joining a recognized School is not available or is reported to be incorrect then the birth certificate containing all entries pertaining to his name in the Municipal birth register to be supplied. Provided that the name of the candidate and name of the father already mentioned in these entries and the entry in the birth Register has been made within six months of the birth of the applicant.

3. The School's records are corrected in the same manner as the record in the office of the Board.
4. Not with standing anything contrary in the regulations, the competent authority may accept certificate of school duly attested by the foreign mission of Pakistan in foreign country.
5. An Affidavit duly attested by a first class Magistrate.

INSTRUCTIONS

1. The application should be sent through the Head of the institution, from where the applicant has passed the Secondary School Certificate Examination in case he is a regular candidate. If the applicant has passed the Secondary School Certificate Examination as a private candidate, the application should be submitted through any Head of a recognized Institution.
2. No application for correction in date of birth will be considered unless it is submitted to the Board on the prescribed form along with the prescribed fee, once received is not refundable.
3. Attach Primary School certificate (1st Class) and Birth certificate with this form along with a copy of SSC result card or certificate as the case may be.