

APPLICATION FOR EXTENSION IN AFFILIATION FOR THE SESSION
AT HSSC LEVEL

1. Name of Institution
2. Telephone No. Fax No.
3. Name of Head of Institution
- Qualifications 4. Medium of Instructions.....

5.	Group(s) of subject	Subject (s) offered	Group wise Strength	
			Boys	Girls
	<u>HSSC</u>			
	i. Pre-Medical
	ii. Pre-Engineering
	iii. Commerce
	
	iv. Science General
	
	v. Humanities
	
	vi. Medical Tech
	

Note: Request pertaining to introduction of new group(s) / subject(s) at SSC/HSSC level may be furnished separately.

6. Staff statement (Proforma attached)
7. DPE/PTI (Male/Female)
 - a) Name with qualification.....
 - b) Name with qualification.....
8. Librarian / Lib Assistant
 - a) Name with qualification.....
 - b) Name with qualification.....

Note: Attach photo copies of appointment letters, joining reports and testimonials of DPE / PTI and Librarian / Lib Assistant if they have been appointed in the current session.

9. Fee for extension in affiliation deposited vide DD/BC No.....
 Dated..... amounting to Rs/US \$

SEAL & SIGNATURE OF
 HEAD OF THE INSTITUTION
 (Note: Seal may carry name of Head of school/college)

Examination Hall / Auditorium Specification:

- a. Name and Address of Institution:.....
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- b. Telephone # c. Fax #
- d. Does Hall / Auditorium exist in the institution:
- e. Size of Hall (in terms of width / length)
- f. Seating capacity (from examination point of view)
- g. Furniture available (indicate items)
- h. Number of fans i. Number of tube lights

Classrooms:

- (i) Availability of classrooms (in case hall/auditorium does not exist)Y/N.
- (ii) Size of class rooms (that can accommodate 30 students during exams)
- (iii) No of class rooms

SEAL & SIGNATURE OF
HEAD OF THE INSTITUTION
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ENHANCED RATES OF FEE FOR INSTITUTIONS IN PAKISTAN AND AJK
w.e.f 2011-13

- 1 Renewal of permanent affiliation:**

SSC	Rs.2000/- per session
HSSC	Rs.2000/- per session
- 2 Extension/Renewal of provisional affiliation for Federal Government institutions:**

SSC	Rs.2000/- per group
HSSC	Rs.2000/- per group
- 3 Extension/Renewal of provisional affiliation for Private institutions:**

SSC	Rs.4000/- per group
HSSC	Rs.4000/- per group
- 4 Fresh Group/Subject affiliation for Private Institutions:**

SSC	Rs.5000/- per group/Subject
HSSC	Rs.5000/- per group/Subject
- 5 Fresh Group/Subject affiliation for Federal Government institutions:**

SSC	Rs.3000/- per group/Subject
HSSC	Rs.3000/- per group/Subject
- 6 Change of Nomenclature / Address / Status fee for Private Institutions:**

SSC	Rs.10000/-
HSSC	Rs.10000/-
- 7 Change of Nomenclature / Address / Status fee for Federal Govt Institutions:**

SSC	Rs.7500/-
HSSC	Rs.7500/-
- 8 Inspection fee for Private Institutions:**

SSC	Rs.10000/-
HSSC	Rs.10000/-
- 9 Inspection fee for Federal Govt Institutions:**

SSC	Rs.5000/-
HSSC	Rs.5000/-
- 10 Re-Inspection fee for Private Institutions:**

SSC	Rs.20000/-
HSSC	Rs.20000/-
- 11 Re-Inspection fee for Federal Govt Institutions:**

SSC	Rs.5000/-
HSSC	Rs.5000/-
- 12 Security fee for Private Institutions at the time of fresh affiliation:**

SSC	Rs.30000/-
HSSC	Rs.50000/-
- 13 Surcharge fee on submission of extension /renewal of cases after expiry of the due date:**

For institutions in Pakistan and AJK	Rs.500/- per month
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RATES OF FEE FOR INSTITUTIONS IN ABROAD

1. Renewal of permanent affiliation for Permanent Affiliated Institutions:

SSC	US \$ 200/- per session
HSSC	US \$ 200/- per session

2. Extension /Renewal of Provisional affiliation:

SSC	US \$ 300/- per group
HSSC	US \$ 350/- per group

3. Subject affiliation:

SSC	US \$ 50/- per subject
HSSC	US \$ 100/- per subject

4. Group affiliation:

SSC	US \$ 1000/- per group
HSSC	US \$ 1200/- per group

5. Surcharge fee on submission of extension /renewal of cases after expiry of the due date:

For institutions in abroad	US \$ 10/- per month
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