



**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
H-8/4, ISLAMABAD (PAKISTAN)**

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No. F-1(G)/HSSC-C/F.NOT/A-2011/387

Dated: 29-11-2010

NOTIFICATION
(For institutions abroad)

It is hereby notified for the general information that the **Higher Secondary School Certificate (HSSC) Part I & II Annual Examination, 2011** of the Federal Board of Intermediate and Secondary Education, Islamabad, will commence from **Wednesday, the 04th MAY, 2011**.

2. The schedule for receipt of Admission Forms along with admission fee in the Board's Office is as under:-

a. SCHEDULE OF ADMISSION FEE

	<u>FEE SLAB</u>	<u>FROM</u>	<u>UPTO</u>
(1)	With normal fee.	-	20-01-2011
(2)	With late fee of US \$ 15/-	21-01-2011	07-02-2011
(3)	With double fee.	08-02-2011	17-02-2011

- NOTE: (i) Those institutions/candidates who mail their admission forms to the Board must dispatch them at least three days before the last date specified above to avoid payment of extra fee and rejection of admission form(s).
(ii) Private candidates are not eligible to offer the subject(s) involving practicals.

b. RATES OF ADMISSION FEE:

	<u>CATEGORY</u>	<u>HSSC-I</u>	<u>HSSC-II</u>	<u>HSSC-I & II</u>
(1)	Science/Humanities/Commerce/Medical Tech. Group (For regular students)	US \$ 80/-	US \$ 80/-	US \$ 160/-
(2)	Science/Humanities/Commerce/Medical Tech. Group (For ex/private students)	US \$ 85/-	US \$ 85/-	US \$ 170/-
(3)	Additional subject(s) /IBCC Cases	-----	-----	US \$ 170/-
(4)	Improvement of Marks/Grade (Improvement Fee of US \$ 25/- included)	US \$ 110/-	US \$ 110/-	US \$ 195/-
(5)	Registration Fee (For Private Candidates if not already registered)	-----	-----	US \$ 50/- (Plus admission fee as applicable)

3. For remittance of fee in US Dollars to the FBISE, the overseas institution(s)/candidate(s) may exercise one of the following options:-

- The Institutions may open a foreign currency account in Pakistan and remit fee through that account.
- Payment may be made through Bank Draft in favour of Controller of Examinations (Conduct), Federal Board of Intermediate & Secondary Education, Islamabad encashable at Islamabad. In case the said option is not feasible, the Institution(s)/Candidate(s) will pay US\$ 20/- in excess on each bank draft encashable from USA, on account of collection charges.
- The amount may be remitted through T.T. for credit to FBISE Account No.50002-0 at the Habib Bank Limited, FBISE Branch, H-8/4, Islamabad (Pakistan).

4. The details of fee should be specified in the covering letter and following information must be provided on the backside of Bank Draft:-

FOR INSTITUTIONS

No. of candidates _____
Name of Institution _____
Nature of Fee _____

FOR INDIVIDUALS

Name of Candidate _____
Father's Name _____
Nature of Fee _____

5. The Head of institution is required to submit Admission Form(s) separately in case of candidate(s) has passed his/her HSSC Part-I Examination from other Boards.

6. **FOR COMPARTMENT CASES.** The candidates who intend to reappear in any number of paper(s) of HSSC Part-I or II after having failed, they would pay full fee of their respective part of examination.

7. **DOCUMENTS TO BE ATTACHED WITH ADMISSION FORM.** An attested photocopy of registration card issued at HSSC level from FBISE and result card of SSC examination must be attached with the Admission Form, if the candidate is appearing in HSSC Part-I only or HSSC Part-I & II together as a fresh. An attested photocopy of HSSC Part-I Result Card must be attached, if he/she is appearing in HSSC Part-II examination. The candidates who appear as regular in HSSC Part-I from one college and appear in HSSC Part-II from another college must provide an attested copy of the College Leaving Certificate, along with admission form. Those candidates who have passed their HSSC Part-I examination from any other Board, they should submit their Original Marks Sheets/ Result Cards with Admission Form along with "Original Result Verification Letter" issued by the concerned Board. The candidates taking Pakistani Culture/Urdu Salees/English Advance etc must attach an attested photocopy of permission letter issued by the Federal Board with their Admission Forms. Permission for change of group/subject(s) cancellation of 1st year's results letter may also be attached (if applicable). The candidates who passed their Secondary School Certificate from a country other than Pakistan must attach an attested photocopy of Equivalence Certificate issued by the IBCC along with their Admission Forms.

8. Change of subject(s)/group will not be allowed under any circumstances after submission of Admission Form to the Board's Office.

9. Private candidates residing in the territorial jurisdiction of FBISE may also apply to appear in the examination of the Federal Board. However, they shall not be allowed to offer any subject/group of subject(s) not offered by the affiliated institution(s).


10.(a) The failure candidate(s) of HSSC Supplementary Examination, 2010 may also submit their Admission Forms according to the above mentioned schedule. However, those candidates whose result will be declared late by the Federal Board, may submit their Admission Forms with normal fee within 15 days from the date of declaration of the result, but before commencement of the examination, positively.

(b) Facility of appearing in upto two papers of HSSC Part-I alongwith Part-II papers, is provided for which papers of Part-I will have to be indicated in the respective column under para 19(b) of Admission Form. He/She will pay fee of both the parts.

11. Admission Forms must be completed in all respect. An unattested photograph is to be pasted on prescribed place at page 1 of the admission form whereas the photograph to be affixed at page 2 must be cross attested by the head of concerned institution himself.


12. The candidate(s) who wish to improve their grade/marks should fill in the Admission Form(s) alongwith improvement application form(s). The Form can be obtained from the Board's Office on payment of US\$ 01/-. The Admission Forms are also available for download at FBISE website (www.fbise.edu.pk) but the cost of Admission Form i.e. US \$ 01/- will have to be remitted alongwith Admission Fee.

13. All the Heads of affiliated institutions are requested to ensure that the particulars of candidates on the admission forms are recorded on the basis of registration card.


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DISTRIBUTION

1. Joint Secretary (Admn), Ministry of Education, Islamabad
2. The Director, (Monitoring & Evaluation Cell), Ministry of Education, Islamabad
3. The Secretary, Inter Board Committee of Chairman, FBISE'S Building H-8/4, Islamabad.
4. All Heads of Institutions (Abroad) affiliated with FBISE, Islamabad
5. Pakistan Embassies in the relevant countries.
6. Officer Incharge Website, FBISE, Islamabad.
7. All HOD's, FBISE, Islamabad.
8. P.A. to Chairperson and Secretary, FBISE, Islamabad.
9. The Manager, HBL, FBISE branch, H-8/4, Islamabad.
10. The Section Officer (Bag Section), Ministry of Foreign Affairs, Islamabad.
11. All Concerned.


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