

PUNJAB BOARD OF TECHNICAL EDUCATION

21-A KASHMIR BLOCK, ALLAMA IQBAL TOWN, LAHORE

www.pbte.edu.pk Tel # 37842043, 37842039, 37821841-42 (Ext: 158)

Ref. PBTE/REG/2012/214-288

Dated: 16 -01 -2012

To,

The Principal

Subject: **REGISTRATION SCHEDULE FOR CRASH PROGRAM / EVENING
EXTENTION PROGRAM (SHORT COURSE / PBTE, SIX MONTHS
DURATION) JANUARY TO JUNE & JULY TO DECEMBER 2012.**

Please find enclosed the Registration Schedule for the Academic Session 2012 along with important Instructions, Admission Schedule, Course Wise Performa and Registration Form for **Crash Program** Course.

Note: you are requested to read the attached instructions carefully and act accordingly.

SECRETARY

Copy for Information to:

1. SA to Chairperson, TEVTA, Lahore.
2. PSO to Chief Operating Officer, TEVTA, Lahore.
3. GM (Operations), TEVTA, Lahore.
4. GM (F&A), TEVTA, Lahore.
5. GM (Academics), TEVTA, Lahore.
6. ZM (North / Central / South), TEVTA, Lahore.
7. All DMs TEVTA.
8. PA to Chairman, PBTE, Lahore.
9. P.A to Secretary, PBTE, Lahore.
10. P.A to Controller of Examinations, PBTE, Lahore.
11. Deputy Secretary, PBTE, Lahore.
12. Deputy Controller of Examinations, PBTE, Lahore.
13. Computer programmer, PBTE, Lahore.
14. All Assistant Controllers of Examinations, / Assistant Secretaries, PBTE, Lahore.
15. Public Relations Officer, PBTE, Lahore.
16. Web Administrator, PBTE, Lahore. (for uploading of schedule on Board's Web Site).

SECTION II

IMPORTANT INSTRUCTIONS:

This Board is issuing Computerized Registration Cards. You are requested to read the instructions carefully and follow the instructions strictly before submitting Registration and Admission forms to the Board to avoid any discrepancy.

1. **The Registration cases only on prescribed Registration forms on legal size paper (issued by the Board), will be accepted. Reduced / Enlarged copy and self made Registration Forms will not be accepted.**
2. The Registration Forms along with the list as per attached Performa duly signed by the Principal of the concerned college / institute with fee challan will be submitted in the Board according to the schedule attached. No form will be entertained after the prescribed date.
3. The Registration / Sports Fee will be deposited in Board Account as per strength of students shown in the list within time. Late deposit cases will be treated as late admission.
4. Excess fee if any will not be refunded or adjusted in any case.
5. Course / Technology wise list in duplicate of the admitted students must be attached with Registration Forms.
6. Registration Forms and list sent by Post will not be entertained. Forms with list will only be received in person (Clerical Staff only) through the authorized representative of the College / Institute.
7. It is the sole responsibility of head of institute that the registration forms are filled correctly and completely. Therefore it must be ascertained that the following information is correct and complete.
 - i. Students Name, Father's Name (in capital letters), Date of Birth as per Matriculation Certificate. In case date of birth is not mentioned on the Matric Certificate, the date of birth given on the Birth Certificate is acceptable.
 - ii. Two pictures (with blue background) are pasted with gum (not stapled) on the Registration Form, one on the top right and the other on the bottom right corner in the space provided for this purpose.
 - iii. Student has signed at two places in the spaces provided for the purpose.
 - iv. All required information is entered properly in the Registration Form.
 - v. Academic and fee information is provided in appropriate column.
8. *** Verification of Matric Certificate from the concerned Board should be provided according to the registration list. Registration Cards will be issued only after the receipt of verification lists.**
9. In case of students who have passed Matric / Equivalent Examination from the Boards other than Punjab Province must provide NOC.
10. Registration of a candidate does not give right to a student to appear in Board Examination unless the affiliation of the institution in which the student is studying remains intact with Punjab Board of Technical Education.
11. Courses / Technologies must be clearly mentioned on the Registration Forms (Banking, OSP, Account etc for D.com and Electrical, Electronics etc for DAE).
12. The Head of the Institution is hereby requested to please ensure before sending registration form that the registration form of same student has not been sent by other institution in which the student might have previously applied or got admission.
- **The Instructions for Registration should be displayed on the notice Board of the Institute.**



SECRETARY

SECTION III

REGISTRATION SCHEDULE OF CRASH PROGRAM EVENING EXTENTION PROGRAM **(SHORT COURSE PBTE) FOR THE SESSION 2012.**

ADMISSION SCHEDULE

DURATION:- JANUARY – JUNE 2012

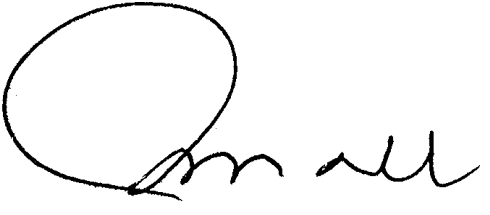

i.	Last date for Admission without Late Fee	10-02-2012
ii.	Last date of deposit of Registration Fee	15-02-2012
iii.	Last date of receipt of Registration forms with Registration fee Challan in PBTE.	22-02-2012

iv.	Last date for Admission with Late Fee	25-02-2012
v.	Last date of deposit of Registration Fee	02-03-2012
vi.	Last date of receipt of Registration forms with Registration fee Challan in PBTE.	05-03-2012

DURATION:- JULY – DECEMBER 2012

i.	Last date for Admission without Late Fee	10-08-2012
ii.	Last date of deposit of Registration Fee	15-08-2012
iii.	Last date of receipt of Registration forms with Registration fee Challan in PBTE.	22-08-2012

iv.	Last date for Admission with Late Fee	30-08-2012
v.	Last date of deposit of Registration Fee	05-09-2012
vi.	Last date of receipt of Registration forms with Registration fee Challan in PBTE.	10-09-2012


SECRETARY


**DETAILS OF FEE FOR CRASH PROGRAM EVENING EXTENTION
PROGRAM (SHORT COURSE PBTE) FOR THE SESSION 2012**

Board's Account Number 001200003-7 in UBL for fee deposit

FOR TEVTA INSTITUTIONS

Registration Form Fee	Rs. 10/-
Registration Fee	Rs. 175/-

Total	Rs. 185/-
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Registration with Late Fee

Reg. Form Fee + Registration Fee + Single Late Fee	Rs.175+100+10=285/-
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FOR NON TEVTA / PRIVATE INSTITUTIONS

Reg. Form Fee	Rs. 10/-
Registration Fee	Rs. 275/-

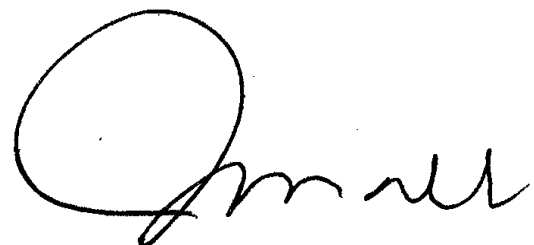

Total	Rs. 285/-
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Registration with Late Fee

Reg. Form Fee +Registration Fee + Single Late Fee	Rs.275+100+10=385/-
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NOTE:

1. Course / Technology wise fee should be deposited on separate challans.


SECRETARY




PUNJAB BOARD OF TECHNICAL EDUCATION

Registration Fee, Sports Fee, Late Registration Fee Statement

Note.—1. This form duly filled in and signed by the Head of the Institution is to be submitted to the Secretary along with the Registration forms of candidates, and not separately. The names of only those students should be included whose fee has been remitted and whose Registration forms are being submitted.

2. Fee statement should be prepared Technology / Course wise.

Name of Institution

Technology/Group

Course:

Total No. of candidates sent up	Bank Challan No	Date	Total amount paid	(Bank Challan must be attached in original) Bank Branch
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Date

Signature of Principal

Stamp of Institution

Price: 10/-
(To be deposited with registration fee)

1.5x1.5
Attested on Front
Only by Principal

Session _____ College Name: _____

[illegible][illegible]

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Date of Admission :

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College Roll No.							
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Student Mobile No: - (I) _____

Permanent Address: _____ (ii) _____

Qualification	Board / School	Roll No.	Session	Marks	Total

Marks Obtained		Maximum Marks	
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- (Signature of Principal with Stamp)

[illegible][illegible]

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Course : _____ Group/Technology/Trade: _____

College Name: _____

1.5x1.5
Attested on Back
Only by Principal

Signature of Student