

PUNJAB BOARD OF TECHNICAL EDUCATION

21-A KASHMIR BLOCK, ALLAMA IQBAL TOWN, LAHORE

www.pbte.edu.pk Tel # 0423-7800326, 7800088(Ext: 158)

No. PBTE/REG/2012/ 508-557

Dated: 03-02-2012

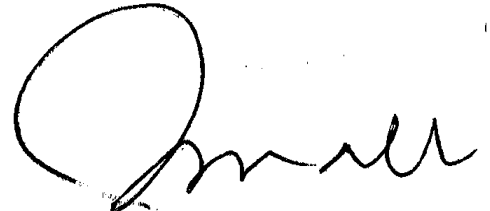
To,

The Principal
Govt. College of Technology for Woman,
Lahore/Bahawalpur/Faisalabad/Multan.

Subject:

**REGISTRATION SCHEDULE FOR 1ST YEAR SESSION 2011-2012
FOR D.COM**

Please find enclosed herewith the Registration Schedule, Admission Schedule, Detail of Fee Course wise Proforma and Registration Form for D.Com |Course. for the Academic Session 2011-12 along with important instructions for strict compliance.



SECRETARY
1/2/2

C.C.

1. SA to Chairperson, TEVTA, Lahore.
2. PSO to Chief Operating Officer, TEVTA, Lahore.
3. GM (Operations), TEVTA, Lahore.
4. GM (F&A), TEVTA, Lahore.
5. GM (Academics), TEVTA, Lahore.
6. ZM (North / Central / South), TEVTA, Lahore.
7. All DMs TEVTA.
8. Deputy Controller of Examinations, PBTE, Lahore
9. Deputy Secretary, PBTE, Lahore.
10. PA to Chairman, PBTE, Lahore.
11. P.A to Secretary, PBTE, Lahore.
12. P.A to Controller of Examinations, PBTE, Lahore.
13. Computer programmer, PBTE, Lahore.
14. All Assistant Controllers of Examinations, / Assistant Secretaries, PBTE, Lahore.
15. Public Relations Officer, PBTE, Lahore.
16. Web Administrator, PBTE, Lahore. (for uploading of schedule on Board's Web Site).

SECTION II

IMPORTANT INSTRUCTIONS:

This Board is issuing Computerized Registration Cards. You are requested to read the instructions carefully for its implementation in letter & spirit before submitting Registration and Admission forms to the Board to avoid any discrepancy.

1. **The Registration cases shall be accepted only on prescribed Registration Forms on legal size paper issued by the Board, Reduced / Enlarged photocopy and self made Registration Forms shall not be accepted in any case.**
2. The Registration Forms along with the list as per attached Proforma duly signed by the Principal of the concerned college / institute with fee challan will be submitted in the Board according to the attached schedule. No form will be entertained after the prescribed date.
3. The Registration / Sports Fee will be deposited in Board's Account as per strength of students shown in the list within time. Late deposit cases will be treated as late admission.
4. Excess fee, if any will not be refunded or adjusted in any case.
5. Course / Technology wise list in duplicate of the admitted students must be attached with Registration Forms.
6. Registration Forms and list sent by Post will not be entertained. Forms with list will only be received in person (Clerical Staff only) through the authorized representative of the College / Institute.
7. It is the sole responsibility of the Head of Institute that the registration forms are filled correctly and completely. Therefore it must be ascertained that the following information is correct and complete:-
 - i. Students Name, Father's Name (in capital letters), Date of Birth as per Matriculation Certificate. In case date of birth is not mentioned on the Matric Certificate, the date of birth given on the Birth Certificate is acceptable.
 - ii. Two pictures (with blue background) are pasted with gum (not stapled) on the Registration Form, one on the top right and the other on the bottom right corner in the space provided for this purpose.
 - iii. Student has signed at two places in the Form fixed for the purpose.
 - iv. All required information is entered properly in the Registration Form.
 - v. Academic and fee information is provided in appropriate column.
8. *** Verification of Matric Certificate from the concerned Board should be provided according to the registration list. Registration Cards will be issued only after the receipt of verification lists.**
9. In case of students who have passed Matric / Equivalent Examination from the Boards other than Punjab Province, must provide NOC.
10. Registration of a candidate does not give right to a student to appear in Board Examination unless the affiliation of the institution in which the student is studying remains intact with Punjab Board of Technical Education.
11. Courses / Technologies must be clearly mentioned on the Registration Forms (Banking, OSP, Account etc for D.com and Electrical, Electronics etc for DAE).
12. The Head of the Institution is hereby requested to please ensure before sending registration form that the registration forms of same student has not been sent by other institution in which the student might have previously applied or got admission.
- **The Instructions for Registration should be displayed on the notice Board of the Institute.**


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SECTION III

Registration Schedule of D.COM for the Session 2011-2012

ADMISSION SCHEDULE

Description		D.COM
⊙	Last date for Admission without late fee	20-02-2012
⊙	Last date of Deposit of Registration and Sports Fee	24-02-2012
⊙	Last date of receipt of Registration Forms with Registration / Sports Fee Challan in PBTE.	03-03-2012

Details of Fee for D.COM Course

Board's Account Number 001200003-7 in UBL for fee deposit

Registration Form Fee	Rs. 10/-
Registration Fee	Rs. 150/-
Sports Fee	Rs. 50/-
Total	Rs. 210/-

NOTE:

1. Course / Technology wise fee should be deposited on separate challans.


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