**SYLLABUS FOR THE SUBJECT OF SOCIAL WORK**

**Paper-I**

**Total Marks: 100**

**1. Introduction To Social Welfare**

a) Definition and Scope

b) Historical Perspective of Social Welfare in Pakistan

**2. Pakistani Society**

a) Definition and description of the term “Society”

b) Characteristics of Pakistani Society

c) Comparison of Rural and Urban Communities

**3. Culture**

a) Definition and description of the term “Culture” and its importance

b) Characteristics of Pakistani Culture

c) Influence of allied cultures on Pakistani Culture

d) Social norms-definition and stages (i.e. folkways, more and laws)

e) Socialization-definition and description and factors of socialization

(i.e. Family, Neighborhood, Peer group, Religious Institute.

Educational Institutions, Mass media and Communication.

**4. Social Institutions**

a) Definition and description of “Social Institutions”

b) Types of Social Institutions: Primary, Secondary

c) Functions of the following:

- Family Institution - Religious Institution

- Political Institution - Economic Institution

- Educational Institution - Recreational Institution

d) Importance of social institutions.

**5. Social Change**

a) Definition and area of “Social Change”

b) Process and effects of social change on Society

c) Factors which promote and hinder social change

**6. Social Problems of Pakistan**

a) Major and explanation of social problems

b) General causes of social problems

c) Major social problems of Pakistan (An orientation)

- Drug addition - Illiteracy

- Over population - Beggary

- Juvenile delinquency - Environment

- Crime - Violence

- Child labor

- Child abuse and neglect

- Bonded labor

- Poverty

- Unemployment

**RECOMMENDED BOOKS:**

*1. W.A. Friedlander, Introduction to Social Welfare. Prentice-Hall, Englewood Cliffs, U.S.A.*

*2. A.S. Livingston, Social Work in Pakistan, Lahore, West Pakistan Social welfare Council.*

*3. Arthur C. Fink, The field of Social work, new Your, Hold, Rinehart, 6th Ed. 1974.*

*4. Skidmore Thackeray, Introduction to Social Work, New Jersey, Prentice-Hall, 1964.*

*5. Elizabeth A. Ferguson, Social Work, an Introduction. New York, Lippinco H. 1969.*

*6. Ogburn Nimkoff, Hand Book of Sociology, London Rout ledge and Kegan Paim.*

*7. Sociology and Social Change, Amanda Coffey, open University Press, Celftic Court 22*

*Ball moor Buckingham MK 18 IXW.*

*8. Paul. B. Horton, The Sociology of Social Problems, New York Prentice Hall.*

*9. Prof. Abdul Hameed Taga, 1999, Sociology & Problems, Abdul Hameed & Sons,*

*Publisher, Lahore.*

*10. M. Khalid, Social Work methods and Practical, Kifayat Academy Karachi, 1995.*