



FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, H-8/4, ISLAMABAD

REGISTRATION RETURN FOR THE SESSION _____ AT HSSC LEVEL

Name of the Institution _____ Institute Code No. _____
(To be submitted in duplicate) (Allotted by the Board)

Important:Particulars duly typed may be CAREFULLY COMPLETED as the same will be transferred to certificate, *and at no stage* correction/change will be allowed.

S. No	Name of Candidate	Father’s Name	Male/ Female	Previous Board	Year of passing 10 th /11 th class	Admission Date in Class		Fee Rs/US\$	Signature of the Student
						11	12		

Certificate that the particulars endorsed above are correct and in accordance with those mentioned in the School/College record. These particulars shall be supplied in the examination forms as well.

Prepared by: Sign: _____
Name: _____
Designation: _____

Checked by: Sign: _____
Name: _____
Designation: _____

Signature & Seal of the Head of the Institution

Note: See instructions overleaf

INSTRUCTIONS

1. Separate Proforma may be used for Male and Female students.
2. The form must be filled in English with **Block Letters**.
3. Names and particulars of the students must be **typed written**.
4. Session should be mentioned at the appropriate place.
5. Amendment, cutting, overwriting, scoring out and tampering on the Proforma are not admissible.
6. The Registration Proforma should confirm to the specimen i.e. size of Proforma.
7. The Registration Proforma must be sent in duplicate (original & duplicate)
8. The columns overleaf (where applicable) must be completed in all respects.
9. Requisite Fee should be paid in shape of a Bank Draft/ Pay Order drawn able at any of the bank situated in Islamabad in favour of the Secretary, Federal Board of Intermediate & Secondary Education Islamabad.
10. The following documents must be attached with the Registration Return:
 - (a) An attested copy of the SSC/HSSC-I Certificate or Result Card/ Equivalence Certificate.
 - (b) An attested copy of the Transfer Certificate/College Leaving Certificate (if the institution left by the student was affiliated with this Board).
 - (c) Original Migration Certificate & College Leaving Certificate/ Transfer Certificate in case the student has been transferred from another Board to the Federal Board.

Note: *This office shall not entertain Registration Proforma if any of the above instructions are not complied with.*