

**APPLICATION FOR EXTENSION IN AFFILIATION FOR THE SESSION**  
**AT SSC LEVEL**

1. Name of Institution .....
2. Telephone No. .... Fax No. ....
3. Name of Head of Institution .....
- Qualifications ..... 4. Medium of Instructions.....

5.	Group(s) of subject	Subject (s) offered	Group wise Strength	
			Boys	Girls
<b><u>SSC</u></b>				
	i. Science	.....	.....	.....
	ii. Humanities	.....	.....	.....
		.....	.....	.....
	iii. Technical	.....	.....	.....
		.....	.....	.....

**Note: Request pertaining to introduction of new group(s) / subject(s) at SSC/HSSC level may be furnished separately.**

6. Staff statement (Proforma attached)
7. DPE/PTI (Male/Female)
- a) Name with qualification.....
- b) Name with qualification.....
8. Librarian / Lib Assistant
- a) Name with qualification.....
- b) Name with qualification.....

**Note: Attach photo copies of appointment letters, joining reports and testimonials of DPE / PTI and Librarian / Lib Assistant if they have been appointed in the current session.**

9. Fee for extension in affiliation deposited vide DD/BC No.....
- Dated..... amounting to Rs/US \$ .....

SEAL & SIGNATURE OF  
HEAD OF THE INSTITUTION  
(Note: Seal may carry name of Head of school/college)

**Examination Hall / Auditorium Specification:**

- a. Name and Address of Institution:.....  
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- b. Telephone # ..... c. Fax # .....
- d. Does Hall / Auditorium exist in the institution: .....
- e. Size of Hall (in terms of width / length) .....
- f. Seating capacity (from examination point of view) .....
- g. Furniture available (indicate items) .....
- h. Number of fans ..... i. Number of tube lights .....

**Classrooms:**

- (i) Availability of classrooms (in case hall/auditorium does not exist) .....Y/N.
- (ii) Size of class rooms (that can accommodate 30 students during exams) .....
- (iii) No of class rooms .....

SEAL & SIGNATURE OF  
HEAD OF THE INSTITUTION  
(Note: Seal may carry name of Head of school/college)

**ENHANCED RATES OF FEE FOR INSTITUTIONS IN PAKISTAN AND AJK**  
**w.e.f 2011-13**

- 1      Renewal of permanent affiliation:**

SSC	Rs.2000/- per session
HSSC	Rs.2000/- per session
- 2.      Extension/Renewal of provisional affiliation for Federal Government institutions:**

SSC	Rs.2000/- per group
HSSC	Rs.2000/- per group
- 3.      Extension/Renewal of provisional affiliation for Private institutions:**

SSC	Rs.4000/- per group
HSSC	Rs.4000/- per group
- 4.      Fresh Group/Subject affiliation for Private Institutions:**

SSC	Rs.5000/- per group/Subject
HSSC	Rs.5000/- per group/Subject
- 5.      Fresh Group/Subject affiliation for Federal Government institutions:**

SSC	Rs.3000/- per group/Subject
HSSC	Rs.3000/- per group/Subject
- 6.      Change of Nomenclature / Address / Status fee for Private Institutions:**

SSC	Rs.10000/-
HSSC	Rs.10000/-
- 7.      Change of Nomenclature / Address / Status fee for Federal Govt Institutions:**

SSC	Rs.7500/-
HSSC	Rs.7500/-
- 8.      Inspection fee for Private Institutions:**

SSC	Rs.10000/-
HSSC	Rs.10000/-
- 9.      Inspection fee for Federal Govt Institutions:**

SSC	Rs.5000/-
HSSC	Rs.5000/-
- 10.      Re-Inspection fee for Private Institutions:**

SSC	Rs.20000/-
HSSC	Rs.20000/-
- 11.      Re-Inspection fee for Federal Govt Institutions:**

SSC	Rs.5000/-
HSSC	Rs.5000/-
- 12.      Security fee for Private Institutions at the time of fresh affiliation:**

SSC	Rs.30000/-
HSSC	Rs.50000/-
- 13.      Surcharge fee on submission of extension /renewal of cases after expiry of the due date:**

For institutions in Pakistan and AJK	Rs.500/- per month
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## **RATES OF FEE FOR INSTITUTIONS IN ABROAD**

**1. Renewal of permanent affiliation for Permanent Affiliated Institutions:**

SSC	US \$ 200/- per session
HSSC	US \$ 200/- per session

**2. Extension /Renewal of Provisional affiliation:**

SSC	US \$ 300/- per group
HSSC	US \$ 350/- per group

**3. Subject affiliation:**

SSC	US \$ 50/- per subject
HSSC	US \$ 100/- per subject

**4. Group affiliation:**

SSC	US \$ 1000/- per group
HSSC	US \$ 1200/- per group

**5. Surcharge fee on submission of extension /renewal of cases after expiry of the due date:**

For institutions in abroad	US \$ 10/- per month
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