

PUNJAB BOARD OF TECHNICAL EDUCATION

21 -A KASHMIR BLOCK, ALLAMA IQBAL TOWN, LAHORE

Phone: 042-37800187, 37800125, Exchange: 37800279, 37800088, 37800089 Ext: 127 FAX: 37800255, Website www.pbte.edu.pk

Ref # PBTE/COM-EXAM/2011/2089-1338

Dated: 12-08-2011

To,

All the Principals
Govt. College of Commerce,
Govt. Institute of Commerce,
Govt. Institute of Commerce for Women,
Govt. Polytechnic Institute for Women,
All Private Commerce Colleges / Institutes affiliated with the Board.

Subject: **EXAMINATION SCHEDULE FOR D.COM/DBA PART-I / II 2ND ANNUAL EXAMINATION 2011.**

Only the schedule of receiving the admission data lists/forms is as under, however the date of commencement of examination will be announced later on.

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|---|------------|
| a) Last date of receipt of Admission Data List/ Form with Single fee. | 15-09-2011 |
| b) Last date of receipt of Admission Data List/ Form with Double fee. | 22-09-2011 |
| c) Last date of receipt of Admission Data List/ Form with Triple fee. | 29-09-2011 |

The Examination fee will be charged as under:-

COURSE	SINGLE FEE	DOUBLE FEE	TRIPLE FEE
D.COM / DBA Part -I & II	Rs.800/-	Rs 1500/-	Rs 2200/-
D.COM/DBA Practical fee	Rs. 90/-	Rs. 180/-	Rs.270/-
Data Processing Fee	Rs. 20/-	Rs. 20/-	Rs.20/-

Please read the following instructions before submitting forms/admission data list to avoid any complication:

نوٹ: صرف داخلہ فارم کے لیے شیڈول جاری کیا جا رہا ہے لیکن امتحان منعقد کرنے کی تاریخ بعد میں دی جائے گی ہر ادارہ پہلے سے الٹ شدہ اپنا User Login اور Password فید کر کے اپنی ایڈمیشن ڈیٹا لسٹ بورڈ ویب سائٹ سے حاصل کرے جس میں طلباء کے تمام ضروری کوائف موجود ہوں گے ادارہ اپنی لسٹ تیار کرنے کی بجائے اسی لسٹ کی ہارڈ کاپی پر طلباء کی فیس کا اندراج کر کے واپس بھجوائے گا اگر کوئی غلطی ہو تو فوراً اسٹنڈ کینٹر وڈر (کامرس) سے رابطہ کریں تاکہ انہیں صحیح شدہ لسٹ ویب سائٹ پر فراہم کی جاسکے۔

1. There is no need of submitting of manual admission form because these have been replaced with admission data list.
2. The Admission Data List will be available on Board's Website for printing before 15 days of last date for admission with single fee.
3. If data of any candidate of previous session is not available in the data list, prepare as per previous practice.
4. The admission forms/admission data of those students, who are not eligible to appear in the examination under the existing rules, shall not be forwarded to the board's office.
5. The candidates are required to take examination in that scheme of studies/group, in which they are registered with the board.
6. The Admission form/admission data processing fee Rs.20/- will be deposited along with Examination fee. Admission form/admission data list can be obtained free of cost from Board's Website www.pbte.edu.pk, photocopy of Admission form/admission data list can also be used.
7. The Admission Forms/Admission Data List along with original Challan of fee should reach the office according to schedule.
8. In case of late receipt of data list after the fixed date no excuse on part of the post office or courier services will be accepted. The forms/admission data list along with requisite fee will be charged as per schedule mentioned above. The student/principal will be responsible for any mistake/discrepancy in the admission form/admission data forwarded to Punjab Board of Technical Education, Lahore.
9. The Examination fee of all students may be deposited in the Board's Account through the recommended branches of UBL in different cities or UBL Allama Iqbal Town, Lahore on separate bank challan for each Part-I & Part-II mentioning the separate group of studies i.e. (i) Accounts Group (ii) Banking, Insurance, Salesmanship Group (iii) Office Secretarial Practice Group. The Examination fee will not be accepted through money order or bank draft etc.
10. The students desiring improvement should submit manual/old Admission Forms.

CONTROLLER OF EXAMINATIONS

Copy is forwarded to:

1. P.A to Chairman, PBTE, Lahore.
2. P.A to General Manager Operations, TEVTA, 96-H, Gulberg Road, Lahore.
3. P.A. to Secretary, PBTE, Lahore.
4. P.A. to Controller of Examinations, PBTE, Lahore.
5. Deputy Controller of Examinations, PBTE, Lahore.
6. All Branch Incharges (Concerned) PBTE, Lahore.
7. P.R.O. PBTE, Lahore with the request to publish as news item in Electronic & Print Media.
8. Web Administrator with the request to upload on the website.

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