



**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION,
P.O. BOX 1365, H-8/4, ISLAMABAD (PAKISTAN)**

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No. FN(1)/FBISE/SSC-C/A-2012/598

Dated: 04-11-2011

NOTIFICATION
(For institutions Abroad)

It is hereby notified for the general information that the SECONDARY SCHOOL CERTIFICATE (SSC) PART-I&II ANNUAL EXAMINATION 2012 of the Federal Board of Intermediate and Secondary Education, Islamabad will be held with effect from **Tuesday, the 20th March 2012**.

2. The schedule for receipt of Admission Forms along with Admission Fee in the Board's Office is as under:-

a. <u>SCHEDULE OF ADMISSION FEE</u>	<u>FROM</u>	<u>UP TO</u>
(1) With normal fee	-----	12-12-2011
(2) With late fee of US\$.15/-	13-12-2011	22-12-2011
(3) With double fee	23-12-2011	03-01-2012

NOTE: INSTITUTION(S)/CANDIDATE(S) SHOULD ENSURE THAT THEIR ADMISSION FORMS REACH THE BOARD ON OR BEFORE THE LAST DATE SPECIFIED ABOVE TO AVOID PAYMENT OF EXTRA FEE AND REJECTION OF FORM(S).

b. RATES OF ADMISSION FEE

<u>CATEGORY</u>	<u>SSC-I</u>	<u>SSC-II</u>	<u>SSC-I & II</u>
(1) Science/Humanities/Technical Group (for regular students)	US \$ 65/-	US \$ 65/-	US \$ 130/-
(2) Science/Humanities/Technical Group (for ex/private candidates)	US \$ 65/-	US \$ 65/-	US \$ 130/-
(3) Additional Subject(s)/IBCC cases	----	----	US \$ 130/-
(4) Improvement of Marks/Grades	US \$ 90/-	US \$ 90/-	US \$ 180/-
(5) Registration Fee (Private candidates if not already registered)	----	----	US \$ 55/- (Plus admission fee as applicable)

3. **Candidate appearing in any failure subject will pay total prescribed fee of his/her respective group.**

4. For remittance of fee in US Dollars, the overseas institutions/candidates may exercise one of the following options:-

- The institutions may open foreign currency account in Pakistan and remit fee through that account.
- Payment may be made through Bank Draft encashable at Islamabad issued in favour of Controller of Examinations (Conduct), Federal Board of Intermediate & Secondary Education, Islamabad. In case the above option is not feasible, the institution(s)/candidate(s) will pay US\$ 20 in excess on Bank Draft encashable from USA, on account of collection charges.
- The amount may be remitted through Telex Transfer (TT) for credit to FBISE Account No. 50002-0 at the Habib Bank Limited, FBISE Branch, H-8/4, Islamabad (Pakistan). The nature of fee should be specified in the covering letter.

5. The following information must be provided on the back side of Bank Draft/Telex Transfer etc:-

INSTITUTIONS

Number of Candidates _____
Name of Institution _____
Nature of Fee _____
Country _____

INDIVIDUALS

Name of Candidate _____
Father's Name _____
Nature of Fee _____
Country _____

Cont'd...P/2

6. The Head of institution is required to submit Admission Form(s) separately in case of candidate(s) has passed his/her SSC Part-I Examination from other Boards.
7. The candidate taking alternative subjects, i.e. English Advance/Geography of Pakistan/Urdu Salees etc must attach an attested copy of the permission letter issued by the Board with the Admission Form. Regular candidate(s) must enclose photocopy of the Registration Card(s)/Result Card(s) with Admission Form(s). Fresh private candidate(s) must attach original School Leaving Certificate of the School last attended by him/her not after 31st October during the current academic year. In case of non-schooling, an affidavit be submitted duly attested by the Education Counselor of Pakistan Embassy along with a copy of the Birth Certificate issued by the Municipal Committee/Union Council, copy of the passport or Form "B" etc as proof of his/her date of birth.
8. The candidates(s) who wish to improve their grade/marks should fill in the Admission Form(s) along with the improvement application form(s), which can be obtained from the Board's office on payment of US \$ 1/-. The Admission Form as well as improvement application form are also available for download at FBISE web-site www.fbise.edu.pk. In this case, the cost of Admission Form i.e. US \$ 1/- will have to be remitted along with admission fee.
9. The failure candidates of SSC Supplementary Examination, 2011 may also submit their Admission Forms according to the same schedule. However, those candidates whose result is declared late by the Board may submit their Admission Forms with normal fee within 15 days from the date of declaration of their results, but before commencement of the Examination positively.
10. **All the heads of affiliated institutions are requested to ensure that the particulars of candidates on the admission forms are recorded as per their registration cards.**

(MANZOOR AHMED)
Controller of Examinations (Conduct)

DISTRIBUTION:

1. PS to Secretary, Ministry of Professional and Technical Training, Islamabad.
2. All Heads of affiliated institutions (Abroad).
3. Pakistan Embassies in the relevant countries.
4. The Manager, HBL FBISE, Branch, H-8/4, Islamabad.
5. The Section Officer (Bag Section), Ministry of Foreign Affairs, Islamabad.
6. P.A to Chairperson and Secretary, FBISE, Islamabad.
7. The Secretary, IBCC, Islamabad.
8. Officer Incharge, Web-site FBISE, Islamabad.
9. All concerned.

(MUHAMMAD ALEEM QURESHI)
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SSC (Conduct)
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